

THE BRIDE  & THE BAUER

RENTAL INFORMATION

You're THE BRIDE, we're THE BAUER, and we're meant for each other!

We have a charming, vintage-style event space on a unique city block with an incredible, top-story view of our downtown skyline, and we know you'll love it here. In 1894, The Bauer Machine

Works Building began manufacturing engines, buggies, wagons and surreys. Now, our building features galleries, artists' studios, arts-inspired retail and services, and, of course, our one-of-a-kind event space. The Kauffman Center for the Performing Arts, the Sprint Center, the historic Power & Light building and the singular TWA rocket ship atop Barkley Evergreen all glimmer through our windows; while local galleries, restaurants and shops are peppered throughout our Crossroads Arts District neighborhood. We'd love for you to be a part of our creative family, and we can't wait to talk to you more about your event!

TOURS

___ Tours are scheduled by-appointment-only on Mondays, Wednesdays and Fridays. Drop-in tours are unavailable, so please call or email to schedule your tour.

CAPACITY

___ Our event space capacity is 220 seated and 250 cocktail.

SIZE

___ The main event space is 2920 sq. ft. with 10.5' - 11' tall ceilings. There is also a 1000 sq. ft. auxiliary space, "The Parlour," with another great view – additionally available for rent to use for small ceremonies, cocktail hours, party transitions, additional bar space, etc. There is also a fully equipped Bride's Room and Groom's Room/Green Room included in your rental rate.

RATES

- ___ Saturdays and most holidays*: \$4300
- ___ Fridays & Sundays: \$3000
- ___ Mondays-Thursdays: \$1800
- ___ The Parlour (auxiliary space): \$350 – when rented in conjunction with the event space

There are a limited number of discounted rentals offered every year for registered nonprofit organizations. *"Holidays" are considered holiday dates and/or holiday weekends, and certain holidays have an increased rental rate.

ACCESS

___ The space is accessible to you from noon to midnight on the day of your event! This flexible 12-hour period includes your set-up, event and clean-up times and allows you to schedule the details of your day however works best for you. Additional hours are available to rent. Entertainment/event must end and clean-up must begin by 11PM. A freight elevator is available for vendors. Our facility is handicap accessible.

FURNITURE

- ___ You can rent our furniture or you're welcome to bring in your own! Prices are as follows:
- Tables: \$8/each (66" round plastic tables, 6' and 8' banquet tables and cocktail tables)
 - Garden Chairs: \$2.50/each (white, wooden, padded folding chair)
 - Standard Chairs: \$1.25/each (white, metal, plastic folding chair)
 - Handmade, artisan bars: \$25/each (6', bar height)
 - Handmade sweetheart table: \$25 (reclaimed wooden fir)

We will work with you to create your own floor plan, and our staff will set-up and tear-down your Bauer-rented furniture. We do not provide linens.

FOOD

___ We offer an open catering policy for private events! You may bring in your own caterer and/or food. (If your event is open to the public, your food must be provided by a licensed caterer.)

DRINK

___ We have several bar packages ranging from \$16-\$27 per person to fit your budget. We can also create signature drinks for you, and we provide non-alcoholic packages, as well. All alcohol must be purchased through The Bauer. Last call will be 1.5 hours before rental period end time. Ice is available for purchase onsite – in advance and/or during your event. *Please see the last page of this packet for information regarding our Bar Packages.

KITCHEN

___ There is a fully-equipped catering kitchen connected to the event space to accommodate your and your vendors' needs, including features such as: a double, industrial refrigerator; an industrial freezer, a six-burner gas range/oven, an industrial coffee maker; stainless steel surfaces, etc.

PARKING

___ There is private lot-parking available on evenings and weekends, as well as over 170 unmetered street parking spots in a two-block radius. Parking on the immediate West 18th Street block (between Wyandotte & Baltimore) is two-hour retail/food customer parking only.

A/V

___ There are ample outlets evenly placed throughout the space to accommodate your electrical needs, and you'll have plenty of power with our four designated 20-amp receptacles distributed along the dance floor area. There are professional-grade sound systems installed in both the main event space and the auxiliary space. These sound systems are provided to accommodate sound in the event that you would like to connect to your own device to play music. A band/DJ must bring in their own sound system. Both sound systems also include two wireless microphones. A 72" wide pull-down projection screen (with 6X9 aspect ratio) is installed in the East wall of the event space. And we offer event Photographers/Videographers a locked docking station for their charging, storage and workspace needs.

SECURITY

___ Security is provided by an off-duty KCMO police officer (scheduled and procured by Bauer staff) and is required for all events. Security is charged at \$40/hour, beginning 30 minutes before your guests are scheduled to arrive, until your last event-affiliate has left the building.

STAFF

___ Our Event Coordinators will work with you throughout the planning of your entire event – available for questions, assistance, meetings, let-ins, etc. On the day of your event, there will be an Event Staff Person onsite for your event rental period. Additionally, there will be an Elevator Attendant present throughout the duration of the guest portion of your event hours.

INSURANCE

___ All renters must provide proof of General Liability Insurance for the event rental date. A certificate of insurance must be completed and submitted prior to the event. (A licensed caterer should be able to provide a General Liability Insurance Certificate at little or no charge to you.) Guidelines and requirements on how to easily procure liability insurance will be provided upon your booking.

DEPOSIT / BALANCE

___ The rental deposit is due at the time of booking. The deposit is 50% of the rental rate. The remaining balance (remaining rental balance + furniture rentals + desired bar package) will be due one week before the event date. The security officer payment is processed via credit card the first business day following your event.

CANCELLATIONS

___ Half of the rental deposit is refundable up to 90 days before the event date. If the event is cancelled within 90 days of your event, there is no deposit refund.

BAR PACKAGES

*FREE included gift in all packages: two bottles of champagne in the Bride's Room + a bucket o' beer in the Groom's Room!
Love, The Bauer*

*ALL PACKAGES ARE 4.5 HOURS.

CYPRESS PACKAGE - \$27/PERSON

*Choice of four beers, four wines and top shelf liquors

Extended hours: \$150 per hour

HICKORY PACKAGE - \$22/PERSON

*Choice of three beers, three wines and house liquors.

Extended hours: \$125 per hour

BIRCH PACKAGE - \$18/PERSON

*Choice of three beers and four wines.

Extended hours: \$100 per hour

CEDAR PACKAGE - \$16/PERSON

*Choice of two beers and two house wines.

Extended hours: \$75 per hour

PINE PACKAGE (NON-ALCOHOLIC EVENT) - \$5.00/PERSON

Includes self-serve beverage station with coffee, water, iced tea, lemonade and soda (Coke, Diet Coke, and Sprite).

SELF-SERVE BEVERAGE STATION - \$175.00

*Coffee, Iced Tea, Lemonade and Water

*Plasticware included

*Station restocked throughout event

SIGNATURE DRINK - \$3/PERSON

*Our Bar Manager will work with you to create the perfect signature drink for your guests!

DETAILS

*All packages are 4.5 hours.

*Bar package guest counts are based on guests over 21 years of age. Guests under 21 are free.

*Glassware is included with all packages.

*All alcoholic bar packages include Coke, Diet Coke, Sprite, tonic water, soda water, grapefruit juice, cranberry juice, orange juice, and ginger beer.

*The number of bartenders is based on guest count:

- Up to 50 guests: 1 bartender provided
- 51-150 guests: 2 bartenders provided
- 151-250 guests: 3 bartenders provided

*Bartenders will have tip jars out on the bar. If you wish to cover gratuity up front in lieu of tip jars, there is a \$100 service charge per bartender.

*Last call will be 1.5 hours before rental period end time.

*If you choose to extend the open bar hours, the bar is not permitted to be open longer than 7.5 hours.

*Full menu of alcohol options available at Booking Appointment and/or upon request.